



**North East Centre For Technology Application & Reach (NECTAR)
An Autonomous Institute of Department of Science and Technology,
Government of India**

Expression of Interest (EOI)

For

Empanelment of interested registered certified Organic Farms of Northeast for supply of different organic agri-horti planting materials/ seeds and seeds certified by any certification body accredited by APEDA required for Organic Cluster under the project “Promotion of Scientific Organic agriculture in Northeastern region” of PM-DevINE Scheme.

**North East Centre for Technology Application & Reach (NECTAR)
An Autonomous Institute under Department of Science & Technology (DST),
Govt. of India**

**Survey of India Campus, Bonnie Brae Estate
Barik Point, Shillong – 793 001 (Meghalaya)**

17.09.2026

To,

All interested and eligible Firms/Agencies

SUB: - Empanelment of interested registered certified Organic Farms of Northeast for supply of different organic agri-horti planting materials/ seeds and seeds certified by any certification body accredited by APEDA required for Organic Cluster under the project "Promotion of Scientific Organic agriculture in Northeastern region" of PM-DevINE Scheme.

Dear Sir / Madam,

For and on behalf of NECTAR, online Empanelment of interested registered certified Organic Farms of Northeast for supply of different organic agri-horti planting materials/ seeds and seeds certified by any certification body accredited by APEDA required for Organic Cluster under the project "Promotion of Scientific Organic agriculture in Northeastern region" of PM-DevINE Scheme as per requirements given in the document

1. EOI form along with terms and conditions is available on the websites www.nectar.org.in and CPP Portal from date/time: 17.09.2026 at 3:00 PM.
2. Last date of submission of EOI is 07.10.2026 at 05:30 PM
3. The bid document should be uploaded vide GeM-CPP Portal <https://eprocure.gov.in> only (E-tendering)
4. The bids will be evaluated at NECTAR office in the presence of those Applicants or their authorized representatives, who choose to be present. NECTAR reserves the right to accept or reject any bid without assigning any reason thereof at its discretion.
5. Eligible firms / parties are requested to submit their proposals as per the requirements in the bid document.
6. Queries if any may be referred in writing to the Sr. Administrative Officer at the above-mentioned address or at E-mail: nectar@nectar.org.in

Yours Faithfully
SIMON
PHUKAN
Sr. Administrative Officer
NECTAR

Digitally signed by SIMON
PHUKAN
Date: 2026.09.17 13:29:22
+05'30'

Copy to:

1. The Accounts branch, NECTAR
2. Notice Board, NECTAR
3. Website- <http://eprocure.gov.in>
4. Website- <http://nectar.dst.gov.in>

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1. ABOUT NECTAR AND THE EOI

The North East Centre for Technology Application and Reach (NECTAR) is an autonomous institute, set up under the Department of Science & Technology, Government of India with its headquarter at Shillong, Meghalaya.

NECTAR has been conceived as a collaborative centre of excellence to resolve the last mile problem in the delivery, induction, management, use and extension of technology applications which serve public good and promote social and economic development of the North Eastern region in the broadest possible terms. In order to assist the North Eastern Region, NECTAR ensures application of appropriate technologies for development in the areas of biodiversity concerns, watershed management, telemedicine, horticulture, infrastructure planning & development, planning and monitoring, and tele-schooling using cutting edge solutions, employment generation through utilization of local products/resources and associated skill development.

The EOI Document containing the details of qualification criteria, submission requirement, brief objective & scope of work and evaluation criteria etc. can be downloaded from the website <https://nectar.dst.gov.in/> or Central Public Procurement Portal. Further details, if any, may be obtained from any of our offices during working hours.

NECTAR initiated various incentives to promote organic farming in NE Region through PM DevINE scheme implementing in 6 states, namely Assam, Arunachal Pradesh, Meghalaya, Tripura, Nagaland and Mizoram. NECTAR is promoting Organic farming in NER through capacity building, training, organic certification, digital agriculture, and market linkage in 250 clusters in NER states with a target beneficiary of 250 Master Trainers and 25,000 trainee farmers. The project will also envisage interventions like developing farm lab in each cluster, creation of community seed bank, infrastructure for value addition, packaging, and marketing initiatives etc. The key proposed areas of intervention for the NER are:

- Promotion of organic farming in the NER 250 no organic cluster in six states.
- Planning the implementation process and identification of commodities, clusters, area etc. as per the sanctioned organic farming schemes.
- Enabling and facilitating training, hand holding, documentation and certification of crop production.
- Facilitating seeds/ planting material and input availability for organic cultivation in the North East.
- Supervision and monitoring of field activities through a digital platform for ensuring achievements in time bound manner.
- Facilitating tie ups with commercial enterprises and entrepreneurs for setting up of value addition infrastructure.
- Supporting activities like branding, labeling, packaging, publicity, and certification. Organize seminars/ conferences, workshops, Buyer-seller meets, etc. for promotion of organic farming in the state.

The objective of this call for EOI by NECTAR for empanelment of qualified BIDDER for supply of input planting materials/seeds for Organic Farming, is a step towards providing momentum and requisite input in meeting the growing demand for certified inputs for organic farming in NE Region.

2. GENERAL INFORMATION

1.	Tender No.	F. No. M-13011/6/2026-O/o Advisor (Technical-II)-Part(4)/Supply of planting materials & seeds
2.	Downloading of EOI forms	From 15.00 hours on 17.09.2026 to 15.00 hours on 07.10.2026 from the GEM-CPP portal https://eprocure.gov.in/eprocure/app
3.	Pre-Bid meeting	15.00 hours on 30.09.2026 through virtual mode (Links will be provided by NECTAR on email request. The email ID for communication is nectar@nectar.org.in)
4.	Last date and time for receipt of sealed EOI	17.30 hours on 07.10.2026
5.	Time and date for opening of EOI	15:00 hours on 09.10.2026
8.	Address for communication	Sr. Administrative Officer North East Centre for Technology Application & Reach Survey of India Campus, Bonnie Brae Estate, Barik Point, Shillong – 793 001
9.	General Terms & Conditions.	As per bid document.
10.	Contact Details	Sr. Administrative Officer nectar@nectar.org.in
11.	Tender Fees	Nil
12.	EMD	Rs. 50,000/- (Rupees Fifty Thousand only)
13.	Performance Guarantee	3 % of project cost applicable at the time of award of work
14.	Bidding system	Single Stage Two Envelope Bid System (Technical Bid & Financial Bid)
16.	Validity of offer	For a period of 90 days from the date of financial proposal.

Note: The bid document should be uploaded vide GeM-CPP Portal <https://eprocure.gov.in/eprocure/app> only. Bids sent vide Hard Copy and by email will summarily be rejected.

3. ELIGIBILITY CRITERIA

Name of Work	Empanelment of interested registered certified Organic Farms of Northeast for supply of different organic agri-horti planting materials/ seeds and seeds certified by any certification body accredited by APEDA required for Organic Cluster under the project "Promotion of Scientific Organic agriculture in Northeastern region" of PM-DevINE Scheme.			
Time allowed for completion	As per requirement to be mentioned in the contract			
Cost of bid documents	Nil			
Earnest Money Deposit (Refundable)	Rs. 50,000/- (Rupees Fifty Thousand only) to be deposited to NECTAR's Bank Account. The proof same shall also be enclosed in Cover – I			
	ACCOUNT NAME	BANK NAME	BANK A/C NO.	BANK IFSC CODE
	North East Centre for Technology Application and Reach (NECTAR)	Union Bank of India	571402010002690	UBIN0538507
Eligibility of the Firm / Agency	Bidder should be a registered entity and shall be operational for at least for last three financial years w.e.f. FY2023-24 and shall submit documents related to Registration of Firm, PAN No., GST Registration & Trade License. Bidder must be an NPOP-certified organic farm of northeast who has completed three years of certification program continuously (C-1, C-2 and C-3)			
Turnover	Bidder should have an average turnover of Rs 50 Lakhs or more in the last three financial years i.e. FY2023-2024, FY2024-25 & FY2025-26. MSEs / Start-up should have an average turnover of Rs 25 Lakhs or more in the last three financial years i.e. FY2023-2024, FY2024-25 & FY2025-26. Bidder shall submit CA certified turn over certificate of last three FY (FY2023-2024, FY2024-25 & FY2025-26)			
Past Experience	Bidder should have credentials with proper documentation of having experience in supply of different organic agri-horti planting materials/ seeds above ₹50 Lakhs in a single order or two orders of not less than ₹25 Lakhs to Govt., Semi-Govt. or PSU companies during the last 3 years.			
Presence in North East India	The Agency must have their presence in North East India with a valid proof such as GST, Trade License, Bank Account etc			

SUBMISSION OF DOCUMENTS:

1. Supporting documents as per eligibility criteria.
2. Copies of relevant work orders and completion certificates.
3. Trade License
4. Details of key personnel and organizational structure.
5. Authority letter / Board Resolution authorizing the signatory.
6. Duly filled prescribed formats (Format-1 to Format-4).
7. Signed and sealed declaration regarding compliance with GFR, non-blacklisting, and absence of conflict of interest.

Note: The bid should be accompanied by Earnest Money Deposit (EMD) as mentioned above. Bids without earnest money deposit shall be summarily rejected.

Bidders registered as Micro and Small Enterprises (MSEs) as defined in MSME Procurement Policy issued by department of Micro, Small and Medium Enterprises or are registered with the Central Purchase Organization or the concerned Ministry or Department or Startups as recognized by Department of Industrial Policy and Promotion are exempted from the payment of earnest money deposit. However, bidders seeking exemption from payment of earnest money deposit shall submit the proof of the same along with their technical bid.

1. EVALUATION PROCESS

- Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted.
- Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is discrepancy between words and figures, the amount in words will prevail. If the supplier does not accept the correction of errors, its Bid will be rejected and its Bid Security shall be forfeited.
- The Bid Committee may waive any minor non-conformity in a Bid with proper logical reasoning which shall be reflected in the Minutes of the Meeting. However, non-conformity relating to Bid Security, Bid Validity, Technical Specification shall not be treated as minor non-conformity in a Bid. Further, it is to clarify that any waiver is not a matter of right and it shall be the discretion of the evaluation committee and NECTAR to decide the extent of minor non-conforming that can be considered for waiver. This clause can not be used by the bidder(s) to claim waiver of any requirement given in this EoI.
- NECTAR will take up references and reserves the right to pay due heed to the Bidder's performance elsewhere and any past experience from NECTAR.
- The purchaser will evaluate the Bid in two stages, i.e., Technical Bid first and thereafter Financial Bid (Price Bid) of the Technically qualified bidder and compare the Price Bids of the Technically qualified bidders which have been determined to be substantially responsive pursuant for each item separately.
- During evaluation of the bid, the purchaser at his own discretion may ask for clarification/cross verify from the source or point of reference given by the bidder. If no response is received from the source or point of reference given by the bidder, the purchaser may not accept the bid. The bid will be rejected, and its Bid Security may be forfeited if any discrepancy/misrepresentation of fact is detected during the cross verification.
- In case of any mismatch between the accepted quantity in Technical Bid evaluation and quantity quoted in the Financial Bid (Price Schedule), the lower quantity will be accepted for that item.

2. SCOPE OF WORK - DETAILS OF SUPPLY

Schedule of Requirement: Organic Planting Materials for Horticultural and Agricultural crop (as per Format-3 of bid documents). The Price/Rate approved will remain valid for a period of one (1) year from the date to be approved by the Committee. Bidders may submit Bid for any one or more of the items mentioned in the Bid document under the Schedule of Requirement.

Inspections and Tests:

- NECTAR will depute officials for check/verification of the information / documents provided in the bid documents especially related to quality/capacity/to supply etc. of any bidder. In this regard, purchaser will take his own decision regarding the firms & criteria to be verified. The verification may be made at any time between the process of evaluation of the bid and receipt of the goods.
- The authorized representation (s) of the purchaser shall have the right to inspect and/or to make arrangement for test of the goods to be delivered by the supplier/bidder under the contract.
- The inspections may be conducted on the field of producer or authorized firms or at any point of delivery and/or at the final destination. If conducted on the premises/field of the supplier all reasonable facilities and assistance, production data, quality related documents, etc. shall be furnished/made available to the authorized representatives at no charge to the purchaser. The purchaser will bear the cost of travelling, boarding & lodging etc. of its authorized representatives for the inspections.
- If any inspected or tested Goods fail to confirm the specifications, the purchaser may reject the goods and the supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the purchaser.
- either inspection of the Goods nor any part thereof, nor the attendance by the purchaser or its representative, nor the issue of any report shall release the supplier from all the performance obligations of the supplier under the Contract.
- However, during the period of receiving, if receiver of goods on behalf of the purchaser is in doubt about the quality from the physical appearance, he may not proceed with the distribution.
- In the event of the goods being found to be sub-standard/non-conforming to the specified specifications, entire quantity for which the samples represent shall not be distributed and performance security of the supplier shall be forfeited.

Packing: The BIDDER shall provide such packing of the planting materials as is required to prevent their damage or deterioration during transit to their final destination as indicated in the contract Packing case size and weight shall take into consideration, where appropriate, the remoteness of the good's final destination and the absence of heavy handling facilities at all points of transit.

Delivery and transportation:

- The BIDDER shall inform NECTAR about the scheduled delivery of goods in writing at least 3 (three) days ahead of the planned delivery.
- The planting materials under contract shall have to be delivered by the BIDDER within the period to be specified in the contract agreement.
- The BIDDER shall be ready to deliver the planting materials/ seeds at any destination of NER as given.

3. SUBMISSION OF BIDS

Bid shall be submitted along with Earnest Money Deposit and other requisite documents in cover-I (Technical bid) & cover-II (financial bid).

- **Cover -I (Technical Bid):** Forwarding letter, Signed-sealed copies bid document, Business Registration Details, Certificate of Registration for GST, PAN Card of the firm / Agency, Trade License, Partnership Deed in case of partnership firm and Articles of Association in case of limited Company, Work Completion Certificate, CA Certified Turn Over statement and all other relevant documents including the earnest money & qualifying / eligibility criteria proof.
- **Cover-II (Financial Bid):** The bid shall contain the offered price with the full Bid Document duly filled as per the format given in this bid document & a cover letter for financial bid. No other condition stipulated in Cover-II, other than unconditional general rebate, shall be accepted.

After examining the Cover-I (Technical Bids) of the bid, NECTAR will open the Cover-II (Financial Bids) of only those eligible bidders who have satisfied the requirements of Cover-I along with EMD & Tender Value on the same day or on another day.

- Covering letters and other detailed documents should form part of the offer.

4. DEVIATIONS TO TENDER CLAUSES

Bidders are advised to submit the bids strictly based on the terms and conditions and specification contained in the Bid Documents and not to stipulate any deviations. Conditional bids are liable to be rejected.

5. VALIDITY OF OFFER

Bids submitted by bidders shall remain valid for acceptance for a minimum period of 90 days from the date of opening of the bids. The bidder shall not be entitled, during the said period of 90 days, to revoke or cancel their bid or to vary the bid price given or any term thereof, without the consent in writing of the Owner. In case of bidder revoking or cancelling their bids or varying any terms & price of an item in regard thereof without the consent of owner in writing, NECTAR shall reject their bid forfeiting the EMD paid by them along with their bid without giving any notice.

6. AWARD OF WORK

NECTAR reserves the right to empanel one or more agencies to award the work. Work shall be awarded to the lowest bidder, subject to the work experience and fulfilment of other terms & conditions and specifications. The selected bidder will have to get into a Rate Contract for supply of different organic agri-horti planting materials/ seeds and seeds certified by any certification body accredited by APEDA required for Organic Cluster

7. ACCEPTANCE/REJECTION OF BID

- NECTAR does not bind itself to accept the lowest bid.
- NECTAR also reserves the right to accept or reject any bid in part or full without assigning any reason whatsoever.

- iii). NECTAR also reserves the absolute right to reject any or all the bids at any time solely based on the past unsatisfactory performance by the bidder(s) the opinion/decision of NECTAR regarding the same shall be final and conclusive.

8. CORRECTIONS

No corrections will be entertained in schedule of rates after final submission of bids

9. FIRM RATES

The rates quoted by the bidder shall remain firm till completion of all works even during the extended period, if any, on any account whatsoever. It may be noted that no deviation on this account will be acceptable and an offer not containing a firm price shall not be considered.

10. CODE OF ETHICS:

The bidders should observe the highest standard of ethics and should not indulge in the following prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts:

- a. **“Corrupt practice”**: making offers, solicitation or acceptance of bribe, rewards or gifts or any material benefit, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process or contract execution.
- b. **“Fraudulent practice”**: any omission or commission or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained or an obligation avoided. This includes making false declaration or providing false information for participation in the bidding process or to secure a contract or in execution of the contract.
- c. **“Anti-competitive practice”**: any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of The Competition Act, 2002, between two or more bidders, with or without the knowledge of NECTAR, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels;
- d. **“Coercive practice”**: harming or threatening to harm, persons or their property to influence their participation in the procurement process or affect the execution of a contract;

In case it comes to the notice of NECTAR at any stage that a bidder has indulged in any corrupt/ fraudulent/ anti-competitive/coercive practice:

- i) Will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent or anti-competitive or coercive and unlawful practices in competing for the contract in question.
- ii) Will declare the bidder not eligible and blacklist for a period of three years from being awarded a contract, if it at any time determines that the bidder has engaged in corrupt or fraudulent or anti-competitive or coercive and unlawful practices in competing for or in executing, a contract.

11. RATE CONTRACT

After the work is awarded, the bidder will have to enter into an Rate Contract on proforma to be provided by NECTAR for work awarded for a period of 1 (one) year, on a non-judicial stamp paper of requisite value at his own cost within ten days from receipt of acceptance work order.

12. CORRIGENDUM

Any addendum/ corrigendum issued shall form a part of the bid document. There will not be any press notification on amendment/ corrigendum. The prospective bidders are required to visit NECTAR Website i.e. www.nectar.org.in and on www.eprocure.gov.in for all such amendments/ corrigenda to this NIT as well as the bid document

13. GENERAL TERMS AND CONDITIONS OF THE CONTRACT

1. All communication and information should be provided in writing.
2. NECTAR reserves the right to reject the offer submitted in response to this bid at any stage without assigning any reasons whatsoever.
3. NECTAR reserves the right to change any or all the provisions of the bid document, such changes would be intimated to all the parties participating in the process.
4. Any addendum/corrigendum/date extension etc. in respect of this bid shall be issued on the portal <https://eprocure.gov.in/eprocure/app> only. No separate notification shall be issued in the press. Bidders are, therefore, requested to visit the portal regularly to keep them updated.
5. Time is the essence of the contract. If the Firm/Agency delays in the progress of work due to circumstances beyond their control, they shall have to apply in writing with proper justification for the delay to the NECTAR for extension of time of completion within 3 (three) days of such occurrence but before expiry of stipulated date of completion. The NECTAR Authority on such an application may grant the extension of time. If they think it is justified after proper enquiries. However, the findings of the NECTAR will be final and must be abided by the Agency.
6. Income Tax deduction will be made at source as per laid down rules of Ministry of Finance, Govt.
7. The rate quoted by the agency shall be firm throughout the tenure of the contract and shall be inclusive of all taxes, octroi and other statutory payments and will not be subject to any fluctuation due to any increase in any effect.
8. The payment of the bill will be made in actuals against Final Bill.
9. The Agency shall not, without the written consent and approval of the NECTAR, Sublet any part of the work.
10. No other terms and conditions are acceptable from their end if not stipulated in the work order or accepted. The Bidder, at the Bidder's own responsibility, cost and risk, is required to visit the site of delivery, if required. The costs of visiting the Site shall be at the Bidder's own expense.
11. The bidder is expected, before quoting his rate, to go through the requirement of materials / workmanship, specification, requirements and conditions of contract.

12. NECTAR reserves the right to impose penalty on the contractor for each day of delay beyond the specified date of completion, subject to the total amount of Damages not exceeding 10 (ten) per cent of the Contract Price.
13. COMPLETION REPORT Wherever applicable, the firm/agency shall have to submit with the final bill, detailed report showing the works completed in all respects. Unless such a report is furnished and approved, payment for final bill will not be processed.
14. Any delays in or failure of the performance of either party herein shall not constitute default there under or give rise to any claim for damages, if any, to the extent such delays or failure of performance is caused by occurrences such as Act of god or the public enemy, expropriation or confiscation of facilities by Government authorities, or in compliance with any order or request of any Governmental authorities or due acts of war, rebellion or sabotage or fires, floods, explosions, riots or illegal joint strikes of all the workers of all the contractors.
15. The Firm/Agency shall comply with the Labour laws in force. No Labour below the age of eighteen years shall be employed on the works. The bidder should make their own arrangement for the assign all Labour trained in the particular field of work preferably local.
16. No claim for interest will be entertained by NECTAR in respect of any balance payments or any deposits which may be held up with NECTAR.
17. Any dispute, controversy, difference of any kind whatsoever or claim arising out of or in relation to this Agreement or the breach, termination, or invalidity thereof, shall be settled amicably by negotiation between the Parties. In event no amicable resolution or settlement is reached within a period of thirty (30) days from date on which above-mentioned dispute or difference arose, such dispute or difference shall be resolved by moving appropriate application/petition for appointment of sole Arbitrator before Meghalaya High Court. The seat of Arbitration shall be at Shillong and arbitration shall be conducted in English language. The arbitration will be carried out in accordance with the provisions of Indian Arbitration and Conciliation Act, 1996, or of any modifications or re-enactments thereof. The arbitral award will be final and binding on the parties, subject to legal remedies available under the law. The venue of Arbitration & Jurisdiction will be Meghalaya High Court.

14. SPECIAL TERMS AND CONDITIONS

1. All planting materials/Seeds supplied should be permitted under PGS/NPOP standards and must be certified by any certification body accredited by APEDA.
2. Bidder can apply to register for one or more than one product in a single application. However, it is mandatory for them to enclose certificate for each component concerned separately with all necessary documentary proof.
3. All the documents attached with the application should be signed by the authorized person, carrying the prescribed letter of authority and his full name and status be indicated below his signature with the seal of Company. It is mandatory for bidder to mention serial number on each page of documents enclosed.
4. Bidders shall submit their bids for the complete scope of work as defined in the bid documents.
5. However, NECTAR reserves the right to split – up the work, evaluate and award works to one or more Bidders, without prejudice to any provisions made elsewhere in the bid documents.
6. All terms and conditions of the bid documents shall be construed as applicable for any or all parts of the

supply, in general, unless specifically indicated to the contrary. The provisions as separately applicable in the case of sub-division of the supply, are set out separately, wherever applicable.

7. The Bidder shall quote prices valid for acceptance by the NECTAR for award of full or part of the works, Bidder shall categorically confirm in their offer, their acceptance of the provisions of this clause.
8. Contract documents for the agreement shall be executed after award of works to the successful bidder by Intent or work order. Until the final contract documents are prepared and executed this bid document together with the annexed documents, modifications, deletions agreed upon by the NECTAR and Bidder's acceptance thereof, shall constitute a binding contract between the successful bidder and the NECTAR, based on terms contained in the aforesaid documents and the finally submitted and accepted prices.
9. Bidders must pay Earnest Money for the requisite amount failing which the tender is liable to be rejected.
10. No interest shall be paid by the NECTAR on the Earnest Money deposited by Bidders .
11. The Earnest Money deposited by the selected agency shall be forfeited in case the selected bidder fails to start work within a period of 10 days.
12. The successful tender shall be issued Letter of Intent (LOI). The duplicate copy of the LOA will be returned duly signed by the agency as a token of acceptance.
13. The bidder will have to enter into an Rate Contract on proforma to be provided by NECTAR for work awarded for a period of 1 (one) year, on a non-judicial stamp paper of requisite value at his own cost within ten days from receipt of acceptance work order.
14. Tax deductions will be made as per the rules and regulations in force in accordance with acts prevailing from time to time.
15. The bidder should quote all-inclusive prices including the liability of GST other cess etc. whether on the works contract as a whole or in respect of bought out components used by the AGENCY in execution of the CONTRACT. NECTAR shall not be responsible for any such liability of the AGENCY in respect of this CONTRACT.
16. The bidder shall carry out the various tests as enumerated in the technical specification of this bid document and the technical documents that will be furnished to him/her during the performance of the work and no separate payment shall be made unless otherwise specified in schedule as rates.
17. All communication should be addressed to Sr. Administrative Officer, North East Centre for Technology Application & Reach, Survey of India Campus, Bonnie Brae Estate, Barik Point, Shillong – 793 001

**SIMON
PHUKAN**

Digitally signed
by SIMON
PHUKAN
Date: 2026.09.17
13:29:55 +05'30'

Simon Phukan
Sr. Administrative Officer

Copy to:

1. The Accounts Section, NECTAR.
2. Notice Board NECTAR.
3. Website- <http://eprocure.gov.in/>
4. Website- <http://nectar.org.in>

APPLICANT'S EXPRESSION OF INTEREST

To,
The Sr. Administrative Officer NECTAR

Sub: Submission of Empanelment of interested registered certified Organic Farms of Northeast for supply of different organic agri-horti planting materials/ seeds and seeds certified by any certification body accredited by APEDA required for Organic Cluster under the project "Promotion of Scientific Organic agriculture in Northeastern region" of PM-DevINE Scheme.

Sir,

In response to the Invitation for Expressions of Interest (EOI) published datedfor the above purpose, we would like to express interest to carry out the above proposed task. As instructed, we attach 2 sets of the following documents in separately sealed envelopes:

1. Checklist (Format-2)
2. Technical bid (Format-4)
3. Financial bid (Format-5)
4. Declaration by bidder (Format-6)
5. Non-blacklisting certificate (Format-7)

Encl.: As above.

Note: This is to be furnished on the letter head of the organization.

Signature of the applicant [Full name of applicant]

Stamp.....

Date:

Sl. No.	Particulars	
1.	Name of the Bidder	
2.	Complete address of the registered office and address for correspondence, with Phone number/Cell number/Fax number and e-mail ID.	
3.	Submission of Incorporation certificate	
4.	Submission of Applicant's expression of Interest as per Format 1	
5.	Submission of EMD	
6.	Submission of Copy of PAN Card issued by Income Tax Authorities in the name of bidder	
7.	Submission of duly signed Technical Bid Form and Financial Bid Form (Price Schedule) provided in the bidding document as per Format 4 & 5 respectively	
8.	Submission of updated GST Registration Certificate.	
9.	Submission of duly attested copy of the Trade License, if applicable	
10.	Turnover of the Bidder for the last 3 Years (Average of ₹50.00 lakhs over the three years) a) 2023-24 b) 2024-25 c) 2025-26 Total turnover for last three years (CA Certified Turn Over Certificate to be attached)	
11.	Documentary evidence to establish that the goods to be supplied by the bidder are conforming to the required technical specifications of the bidding documents.	
12.	Documentary evidence to establish that the goods and ancillary services to be supplied by the Bidder are in conformity to the terms and conditions of the bidding documents.	
13.	Submission of Declaration by the Bidder as per Format 6	
14.	Declaration of Non Blacklisting Certificate as per "Format 7"	

Do we need to include Copies of work orders executed in last 3 years

Also the contact details / completion certificates of earlier works undertaken (for references)

	Item	Variety	Specifications	Rate/Quintal	Estimated Value of the planting materials/seeds (Rs. in Lakh)	Documentary evidence stating the non treated and organic in nature.)	Name of the district where Planting/Seeds are need to be supplied by bidders.
1	Ginger	Nadia , Mizo Large , Rio- de- gener io	Planting materials must be non- treated and organic in nature and disease free with 3 rd party certification		20.0	To be submitted by BIDDER (Copy of 3 rd party certification)	Assam = Kamrup (M), Kamrup (R), Udalguri, Karbi Anglong, Dibrugarh, Tinsukia, Golaghat, Morigaon, Hailakandi, Cachar, Sri Bhumi, Majuli, Dhemaji, Nagaon, Kokrajhar, Chirang, Baksa, Tamulpur, Biswanath Mizoram= Aizawl, Khawzawl Saitual, Mamit, Lunglei and Champai
2	Turmeric	Lakadong, Shillong type, Meghal	Planting materials must be non treated and organic in nature and disease free with 3 rd party certification		20.0		
3	Pineapple Sucker	Queen	Sucker,disease free,non-treated and organic in nature with 3 rd party certification		10.0		

4	Banana	Malbhog , Jahaji	Sucker,disease free,non-treated and organic in nature,weight:1.5 to2.0kg,Root should be trimmed without damagingthe bud. with 3 rd party certification		10.0		Arunachal Pradesh= East Kameng and West Kameng Meghalaya= West Jaintia Hills, East Jaintia Hills, West Khasi Hills, Eastern West Khasi Hills, South West Khasi Hills, Ri-Bhoi, East Khasi Hills, North Garo Hills, South West Garo Hills, East Garo Hills Tripura= Dhalai, Sipahijala, Gomati, South Tripura, West Tripura, Khowai Nagaland= Peren & Wokha
5	Red Rice		Seeds must be non treated and organic in nature and disease free with 3 rd party certification		10.0		
6	Black Rice		Seeds must be non treated and organic in nature and disease free with 3 rd party certification		10.0		
7	Joha Rice		Seeds must be non treated and organic in nature and disease free with 3 rd party certification		5.0		

8	Komal Rice		Seeds must be non treated and organic in nature and disease free with 3 rd party certification		5.0		
9	Bora Rice		Seeds must be non treated and organic in nature and disease free with 3 rd party certification		5.0		
10	Assam Lemon/ Lemon		Planting materials must be non treated and organic in nature and disease free with 3 rd party certification		10.0		
11	Blackgram		Seeds must be non treated and organic in nature and disease free with 3 rd party certification		10.0		
12	Sugarcane sets		Planting materials must be non treated and organic in nature and disease free with 3 rd party certification		5.00		
13	Foxtail Millet	Local Seed	Planting materials must be non treated and organic in nature and disease free with 3 rd party certification		5.00		
14	Buck Wheat	Local Seed	Planting materials must be non treated and organic in nature and disease free with 3 rd party certification		10.00		
15	Pumpkin seeds	Local Seed	Planting materials must be		5.0		

			non treated and organic in nature and disease free with 3 rd party certification				
16	Black pepper seedling	Local	Planting materials must be non treated and organic in nature and disease free with 3 rd party certification		5.0		
17	Orange	Local	Planting materials must be non treated and organic in nature and disease free with 3 rd party certification		10.0		
18	Dragon Fruit	Local	Planting materials must be non treated and organic in nature and disease free with 3 rd party certification		5.0		
19	Watermelon	Local	Planting materials must be non treated and organic in nature and disease free with 3 rd party certification		5.0		
20	Rajma	Local	Planting materials must be non- treated and organic in nature and disease free with 3 rd party certification		5.0		
21	Potato	Local			5.0		

21	Mustard	Local			5.0		
22	Different organic vegetable seeds (Cauliflower, cabbage, broccoli, knolkhol, tomato, different kinds of chillies- green chilly, king chilly etc. Capsicum, Ash gourd, bottle gourd, bitter gourd, ridge gourd, okra, brinjal, long beans, beans- purple, lettuce, cucumber, green peas	Local	Planting materials must be non- treated and organic in nature and disease free with 3rd party certification		70.0		
Total					250.00		

Technical Bid Form

To,
The Sr. Administrative Officer NECTAR

Having examined the bidding documents against the Ref no.....the receipt of which is hereby duly acknowledged, I/We, the Undersigned offer to supply, deliver, commission and install the listed items in the Technical Bid Form in conformity with the specification and schedule of requirement prescribed in the said bidding document.

SL NO	Name of the planting materials for which bid is submitted	Variety	Total Area (ha)	Total Production (MT)	Age of mother plant	Total quantities of planting materials for which BIDDER participated in the bid(MT)	Specification	Certificate from concern authority

Date:

Place:

Signature of the Bidder:

Full Name:

Office Seal

FINANCIAL BID FORM (PRICE SCHEDULE)

To,

The Sr. Administrative Officer NECTAR

Having examined the bidding documents against the Ref no.....(insert numbers), the receipt of which is hereby duly acknowledged, I/We, the Undersigned offer to supply and deliver the listed items in the Financial Bid Form in conformity with the said bidding documents for the sum of Rs (total bid amount in words and figures) or such other sums as may be ascertained in accordance with the schedule of prices attached herewith and made part of this bid.

Sl No	Name of the Planting Materials	Name of the Variety	Total offered quantity	Name of the State and or district that BIDDER is willing to supply	Quoted Price including transportation.	Remarks
1						
2						
3						
4						

Date:

Place:

Signature of the Bidder:

Full Name:

Office Seal

Annexure – 6

Turn Over Certificate		
Sl. No	Financial Year	Overall annual turnover (in Lakhs of Rs.)
1	2023-24	
2	2024-25	
3	2025-26	
Note: Please submit Chartered Accountant (CA) certified turnover		

Signature of bidder.....

Duly authorized to sign the bidder

Stamp & Date

(To be submitted on

Letterhead)

DECLARATION BY THE BIDDER

I/We have read and understood the Tender Terms and Conditions relevant to Tender Bid Reference No..... Dated the..... Day of ... (Month) 2026 and I have submitted the bid in accordance with the terms and conditions of the above referred notification and tender document.

The information furnished in the bid are true and factual and I/We clearly understand that my/our tender is liable for rejection , if any information furnished is found to be not true and not factual at any point of time and the department will have right to initiate action deemed fit.

I/We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the bidding document.

I/We do hereby declare that in case after receiving the supply order I/We am/are unable or fail to supply the quantity, for which I have submitted the bid, within the time stipulated by the purchaser for whatsoever reason , the purchaser shall have the right to cancel the supply order/terminate the Contract, reject the goods to be supplied under the Contract and I/We shall also be liable for other panel action as per provisions of the bidding document .

Until a formal Contract is prepared and executed, this bid, together with your written acceptance thereof and your Notification of Award shall constitute a binding contract between us.
I/We understand that you are not bound to accept the lowest or any bid you may receive.

Signature of bidder.....

Duly authorized to sign the bidder

Stamp & Date

NON BLACKLISTING CERTIFICATE

(To be submitted on Letterhead)

This is with reference to the NIT published vide.dated for Notice Inviting Tender for Empanelment of interested registered certified Organic Farms of Northeast for supply of different organic agri-horti planting materials/ seeds and seeds certified by any certification body accredited by APEDA required for Organic Cluster under the project “Promotion of Scientific Organic agriculture in Northeastern region” of PM-DevINE Scheme. I/ We hereby declare that presently our agency / firm / company is not blacklisted/ debarred and not declared ineligible by any Central/ State Govt. Department, Public Sector Undertakings, Autonomous Bodies, Academic Institutions and Commercial Organizations in last three years from the last date of submission of bid.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our EMD / Performance Security may be forfeited in full and the bid, if any to the extent accepted may be cancelled.

Signature of bidder.....

Duly authorized to sign the bidder

Stamp & Date